

PROJECT MANAGEMENT PROFESSIONAL COURSE

Introduction

The globally recognized PMP® certification can help you land lucrative roles in Construction, Oil and gas, IT, manufacturing, finance, healthcare, and other exciting industries. Certified PMP®'s drive better project performance and are often rewarded with substantial pay raises. The course covers new trends, emerging practices, tailoring considerations, and core competencies required of a Project Management professional. Placing a greater emphasis on strategic and business knowledge, this course also includes a new section on the role of the project manager in both large and small companies.

WHO SHOULD ATTEND

- Project Managers/ Assistant Project Managers**
- Project Coordinators/ Project Expeditors**
- Project team members who want to improve their project management skill**
- Junior Executives who are new to project management.**
- Project managers seeking a more practical approach to project management.**
- Functional managers and team members who are in leadership role in a project**

40 HOURS OF LEARNING

DAY 1	<u>Lesson 00</u> - Introduction to the Course - Lesson 01 - Introduction to PMP Certification - Introduction to PMP Certification - PMP Exam Requirements and Syllabus <u>Lesson 02</u> - Project Management Framework Project Management - Projects and Stakeholders Project Management - Office Project Life Cycle vs Product Life Cycle - Project Management Process Groups - Quiz	DAY 3	<u>Lesson 09</u> - Project Quality Management - Project Quality Management Processes - Quality Tools - Quiz <u>Lesson 10</u> - Project Resource Management - Project Resource Management Team Dynamics - Organizational Theories and Leadership Styles - Quiz
	<u>Lesson 03</u> - Project Management Processes Management Processes - Inputs and Actions of Project Management - Process Groups - Quiz <u>Lesson 04</u> - Role of the Project Manager - Project Manager Competencies - Leadership and Leadership Styles - Performing Integration - Quiz	DAY 4	<u>Lesson 11</u> - Project Communications Management - Project Communications Management Processes - Quiz <u>Lesson 12</u> - Project Risk Management - Risk and Risk Management - Project Risk Management Process - Quiz
DAY 2	<u>Lesson 05</u> - Project Integration Management - Project Scope Management - Knowledge Areas Planning Process - Knowledge Areas Monitoring and Controlling Process - Quiz <u>Lesson 06</u> - Project Scope Management - Knowledge Areas Planning Process - Knowledge Areas Monitoring and Controlling Process - Quiz		<u>Lesson 13</u> - Project Procurement Management - Project Procurement Management Processes - Quiz <u>Lesson 14</u> - Project Stakeholder Management - Meaning of Stakeholder and Stakeholder Management - Project Stakeholder Management Processes - Quiz
	<u>Lesson 07</u> - Project Schedule Management - Project Schedule Gantt Charts and Network Diagrams - Schedule Network Analysis Techniques - Quiz <u>Lesson 08</u> - Project Cost Management - Project Cost Management Processes - Earned Value Management & Quiz	DAY 5	<u>Lesson 15</u> - Examination Content Outline <u>Lesson 16</u> - Professional and Social Responsibility Code of Ethics Ensuring Individual Integrity Quiz Lesson 17 – Mock Exam



About Our Company

We specialize in Training and Human Capital Development, for both management and technical skills. In addition to the extensive industrial experience in human resources management, we have a pool of experts in our faculty specializing in specific areas that serve organizations of numerous industries.
Member of HRDF

STEPS : Strategic Tool; Enhancing Performance; Standard;

- S - Strategic - using specific SMART tools
- T - Translate this SMART Tools using analytical score card.
- E - Establish measurable base line metrics .
- P - Performances effective implementation and rewards .
- S - Strive towards perfection - Process of Continues Improvement

The Trainer - with Strategic Portfolio/Program Manager with over eighteen years of experience and expertise in Managing Strategic programs, test and evaluation upon, and systems integration programs valued up to \$25 million. Proven record of managing program life cycle from system design through integration, test planning, and verification via requirements-based execution, quantitative risk management, and formal change management techniques. Exceptional ability to lead cross-functional teams in order to identify program capabilities, assess resources, and collaborate with personnel ensuring component projects are delivered on time and within scope of budget. Independent Trainer providing class room training and agile coach. He is a Certified Prince 2 Practitioner and HRDF TTT Certified.

Education Background :

AMIE/Institution of Engineer's (India), Calcutta/ India (1994)
 Electronics and Communication
 Associate Member of Institution of Engineers (India)
 Microcode Consultants, Chennai/India (1996)
 Post Graduate Diploma in Computer Hardware
 Computer Hardware Troubleshooting
 Brilliants Computer & Bitech, Chennai / India (1996)
 Diploma in Business Computing and Oracle
 Annamalai University, Chennai/India (1996)
 PGDBA- Post Graduate Diploma in Business Administration
 Project Management Professional – PMP (2011)
 ITIL Foundation OGC (2013)
 Program Management Professional – PgMP (2105)
 Portfolio Management Professional – PfMP (2016)
 Agile Coach (2017)

Membership

Member of the Aeronautical Society (India), 1994
 Associate Member of Institution of Engineers (India), Institution of Engineers, 1995
 Member of Project Management Institute, PMI,

Microsoft Certifications

Microsoft Certified Professional
 - DEV & IMPLEMENT WEB APPS W/MS VS BASIC.NET &MS VS
 - Designing and Implementing Databases with Microsoft® SQL Server™ 2000 Enterprise Edition
 Certificate of Attendance for training attended in MEPS. - 2007
 FPX (FINANCIAL PAYMENT EXCHANGE) PLUGIN TRAINING
 Certificate of Completion of Primavera Basic Course

Highly qualified trainer	20+ years Industry experience
100% Pass rate	Over 2000 Questions
Post training support through Email.	36 PDU's

TRAINING DETAILS

DATE	To Be Confirmed for IN-HOUSE TRAINING or PUBLIC PROGRAM
FEE	RM 5,700.00 (excluding of membership & Exam)
ENQUIRY	MR. RAMES GOPAL 012 312 2878 • MS NURUL 012 287 3440 • MS SANTHA 016 410 2585

Project Management Professional Course Application Form



CATEGORY OF EMPLOYEE Please tick (✓) where applicable!	<input type="checkbox"/> Employee of HRDF Registered Employer
	<input type="checkbox"/> Employee of Non Registered Employer with HRDF

A. TRAINEE INFORMATION!

1. **Name** :

2. **My ID Card No.** :

3. **Gender** : Male Female

4. **Address** :

Postcode : State:

5. **Tel. No (Office)** :

6. **Tel. No (Handphone)** :

7. **Email** :

8. **Academic Qualification** : Sijil Pelajaran Malaysia (SPM)
 Sijil Tinggi Pelajaran Malaysia (STPM)
 Certificate / Skills Certificate
 Diploma
 Bachelor Degree
 Master Degree
 Doctoral Degree Others : _____

9. **Current Position** : Manager Director Board Of Directors
 Senior Manager Others: _____

10. **Exact Position** :

B. EMPLOYER INFORMATION!

1 Name of Employer :

2 MyCoID (Company :
Registration Number)
- Compulsory

3 Industry : Manufacturing Service Agriculture
 Construction Mining & Quarrying
Specify Sub sector:

4 Address :

Postcode: State:

5 Tel. No (Office) :

6 Fax. No. :

7 Contact Person (HR) :

8 HR Email Address :

C. EMPLOYER ENDORSEMENT!

I hereby declare that the above mentioned trainee is an employee of our company

Signature :
Name :
Position :
Date :

D. EMPLOYEE ENDORSEMENT!

I declare that the facts stated in this application and the accompanying information are true and correct and I have not withheld / distorted any material fact.

Signature :
Name :
MyID Card No. :
Date :