

# PROJECT MANAGEMENT PROFESSIONAL COURSE

## Introduction

The globally recognized PMP® certification can help you land lucrative roles in Construction, Oil and gas, IT, manufacturing, finance, healthcare, and other exciting industries. Certified PMP®'s drive better project performance and are often rewarded with substantial pay raises.

The course covers new trends, emerging practices, tailoring considerations, and core competencies required of a Project Management professional. Placing a greater emphasis on strategic and business knowledge, this course also includes a new section on the role of the project manager in both large and small companies.

## WHO SHOULD ATTEND

- Project Managers/ Assistant Project Managers
- Project Coordinators/ Project Expeditors
- Project team members who want to improve their project management skill
- Junior Executives who are new to project management.
- Project managers seeking a more practical approach to project management.
- Functional managers and team members who are in leadership role in a project

## 40 HOURS OF LEARNING

<b>DAY 1</b>	<u>Lesson 00</u> - Introduction to the Course - Lesson 01 - Introduction to PMP Certification - Introduction to PMP Certification - PMP Exam Requirements and Syllabus <u>Lesson 02</u> - Project Management Framework Project Management -Projects and StakeholdersProject Management - OfficeProject Life Cycle vs Product Life Cycle - Project Management Process Groups - Quiz	<b>DAY 5</b>	<u>Lesson 09</u> - Project Quality Management - Project Quality Management Processes - Quality Tools - Quiz  <u>Lesson 10</u> - Project Resource Management - Project Resource ManagementTeam Dynamics - Organizational Theories and Leadership Styles - Quiz
<b>DAY 2</b>	<u>Lesson 03</u> - Project Management Processes Management Processesl - Inputs and Actions of Project Management - Process Groups - Quiz <u>Lesson 04</u> - Role of the Project Manager - Project Manager Competencies - Leadership and Leadership Styles - Performing Integration - Quiz	<b>DAY 6</b>	<u>Lesson 11</u> - Project Communications Management - Project Communications Management Processes - Quiz
		<b>DAY 7</b>	<u>Lesson 12</u> - Project Risk Management - Risk and Risk Management - Project Risk Management Process - Quiz
<b>DAY 3</b>	<u>Lesson 05</u> - Project Integration Management - Project Scope Management - Knowledge Areas Planning Process - Knowledge Areas Monitoring and Controlling Process - Quiz <u>Lesson 06</u> - Project Scope Management - Knowledge Areas Planning Process - Knowledge Areas Monitoring and Controlling Process - Quiz	<b>DAY 8</b>	<u>Lesson 13</u> - Project Procurement Management - Project Procurement Management Processes - Quiz  <u>Lesson 14</u> - Project Stakeholder Management - Meaning of Stakeholder and Stakeholder Management - Project Stakeholder Management Processes - Quiz
	<u>Lesson 07</u> - Project Schedule Management - Project Schedule Gantt Charts and Network Diagrams - Schedule Network Analysis Techniques - Quiz		<b>DAY 9</b>
<b>DAY 4</b>	<u>Lesson 08</u> - Project Cost Management - Project Cost Management Processes - Earned Value Management & Quiz	<b>DAY 10</b>	Lesson 17 – Mock Exam

# Project Management



PMEXPERTISE

## PMP® CERTIFICATION TRAINING



STEPS  
STRATEGIC TOOL ENHANCING PERFORMANCE STANDARDS



**2000 Hours of Training**



**Highly Qualified Trainers**



**Value for Money**

- ★ Weekend 2 hours sessions to cover the entire lifecycle of Project Management and prepare you for the PMP® examination. In total close to 45 hours of classes either online or classroom.
- ★ PMEXPERTISE will be there guiding you throughout the journey until you get the certification and thereafter.
- ★ More than 2000+ Quality Questions covering all the process groups.
- ★ Our unique approach will be blended learning aligned with industry best practices, and approaches.
- ★ Explanation of the concepts with relevant case studies and templates.
- ★ Our aim is to prepare you on the challenges in handling large globally challenging complex Projects by providing relevant process flows, artifacts and techniques.

Highly qualified trainer	20+ years Industry experience
100% Pass rate	Over 2000 Questions
Post training support through Email.	40 PDU's
Examination	The examination format changes on 2 <sup>nd</sup> January, 2021.

### TRAINING DETAILS

DATE	November 2020 (date to be confirmed)
NO OF DAYS	10 Days (4 hours class per day)
FEE	RM5,600.00 per participant (excluding Exam Fee)
VENUE	e.City Hotel @ One City Skypark, Subang Jaya, Selangor.
COURSE PACKAGE	Training Material, Teabreak and HRDF Claimable
ENQUIRY	MR. RAME S GOPAL * 012-312 2878 /MS ROZAIDA * 03-8081 1868, 012-472 2878

## About Our Company

We specialize in Training and Human Capital Development, for both management and technical skills. In addition to the extensive industrial experience in human resources management, we have a pool of experts in our faculty specializing in specific areas that serve organizations of numerous industries.

Member of HRDF

## STEPS : Strategic Tools, Enhancing Performance, Standards

- S - Strategic - using specific SMART tools
- T - Translate this SMART Tools using analytical score card.
- E - Establish measurable base line metrics .
- P - Performances effective implementation and rewards .
- S - Strive towards perfection - Process of continues improvements .



### The Trainer - Mr. Madhusudhana Rao.



Strategic Portfolio/Program Manager with over eighteen years of experience and expertise in Managing Strategic programs, test and evaluation, and systems integration programs valued up to \$25 million. Proven record of managing program life cycle from system design through integration, test planning, and verification via requirements-based execution, quantitative risk management, and formal change management techniques. Exceptional ability to lead cross-functional teams in order to identify program capabilities, assess resources, and collaborate with personnel ensuring component projects are delivered on time and within scope of budget. Independent Trainer providing class room training and agile coach. He is a Certified Prince 2 Practitioner and HRDF TTT Certified.

### Education Background :

AMIE/Institution of Engineer's (India), Calcutta/ India (1994)  
Electronics and Communication  
Associate Member of Institution of Engineers (India)  
Microcode Consultants, Chennai/India (1996)  
Post Graduate Diploma in Computer Hardware  
Computer Hardware Troubleshooting  
Brilliant Computer & Bitech, Chennai / India (1996)  
Diploma in Business Computing and Oracle  
Annamalai University, Chennai/India (1996)  
PGDBA- Post Graduate Diploma in Business Administration  
Project Management Professional – PMP (2011)  
ITIL Foundation OGC (2013)  
Program Management Professional – PgMP (2105)  
Portfolio Management Professional – PfMP (2016)  
Agile Coach (2017)

### Membership

Member of the Aeronautical Society (India), 1994  
Associate Member of Institution of Engineers (India),  
Institution of Engineers, 1995  
Member of Project Management Institute, PMI,

### Microsoft Certifications

Microsoft Certified Professional  
- DEV & IMPLEMENT WEB APPS W/MS VS BASIC.NET & MS VS  
- Designing and Implementing Databases with Microsoft® SQL  
Server™ 2000 Enterprise Edition  
Certificate of Attendance for training attended in MEPS.  
2007  
FPX ( FINANCIAL PAYMENT EXCHANGE) PLUGIN TRAINING  
Certificate of Completion of Primavera Basic Course



Microsoft Windows SharePoint Services 3.0, Application Development

# PROJECT MANAGEMENT PROFESSIONAL



## CATEGORY OF EMPLOYEE

Please tick (✓) where applicable!

Employee of HRDF Registered Employer

Employee of Non Registered Employer with HRDF

## A. TRAINEE INFORMATION!

1. Name :

2. My ID Card No. :

3. Gender :  Male  Female

4. Address :

Postcode:  State:

5. Tel. No (Office) :

6. Tel. No (Handphone) :

7. Email :

8. Academic :  Sijil Pelajaran Malaysia (SPM)

Qualification

Sijil Tinggi Pelajaran Malaysia (STPM)

Certificate / Skills Certificate Diploma

Diploma  Degree / Master/ Doctoorate

9. Current Position  Board of Director  Senior Manager  Manager

Manager  Executive  Supervisor  Other

10. Company Name/ Employer :

11. Company Address :

Steps QM Sdn Bhd (1186427-X)

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